



Zeeland Board of Public Works

350 E. Washington Avenue

Zeeland MI 49464

(616) 772-6212

BUDGET PROGRAM - PLEASE PRINT AND BRING TO OUR OFFICE

Sign-Up Months

- Budget sign-up months are November and December.
- A zero balance is required before establishing a Budget account.

How the Budget Amount Is Set

- We determine the average amount charged for each utility over the past twelve months.
- This average is then multiplied by 110% to establish the budget amount.

Reconciliation Month

- In November of each year accounts will be reconciled. The total balance owing on the account will be due. Credits will be carried forward and the new balance due will appear on the December billing statement.

Payments

- Budget payments are required each month by the due date. Failure to pay the budget amount each month will result in removal from the Budget Plan.
- Returned payments will be charged a \$15.00 returned check fee and may result in removal from the Budget Plan.

Name: _____

Address: _____

BPW Account No: _____

Start Date: _____

Budget Amount: _____

I have read the guidelines of the Zeeland Board of Public Works Budget Payment Plan and agree to pay the budgeted amount each month and any additional charges that may occur in the reconciliation month. I understand that failure to pay the budgeted amount each month will result in removal from the Budget Plan. I may discontinue this service at any time.

Signature

Date